



Christopher A. Burrows Memorial Scholarship

The Christopher A. Burrows Memorial Scholarship Fund was established in memory of Christopher A. Burrows, a 1976 graduate of Crescenta Valley High School and La Cañada resident, who passed away on January 9, 1999 from a malignant brain tumor. Chris Burrows was an attorney, active community volunteer, a loving husband and father of four, and devoted friend who encouraged young and old alike.

The founders of the endowment fund envisioned the Christopher A. Burrows Memorial Scholarship as a well-recognized, prestigious award for students in the Crescenta-Cañada Valley. ***Burrows Scholars*** must demonstrate a high level of academic and extra-curricular achievement, strength of character, and zest for life

In May 2010, at least two Christopher A. Burrows Memorial Scholarships for a minimum of \$1,500 each will be awarded to college-bound seniors from the Crescenta-Cañada Valley. Scholarship recipients must reside in La Cañada Flintridge, La Crescenta, Montrose or Verdugo City and attend high school in La Cañada or La Crescenta. In 2009, Anna Applebaum, Ruth Barber, Catherine Beck, Jessica Park, and Carlotta Pham were recipients of \$2,500 scholarships.

Past scholarship recipients were:

2000: Therese Hurlbutt and Patrick Chun

2001: Susan Kim and Brian Landisi

2002: Scott Moura, Megan O’Kane, and Christine Rabe

2003: Laurel Angelica, James Goffredo, and Mike Winters

2004: Jessica Lutkus, Michael Caswell, Seong Jin Moon, Artia Moghbel, and Kasey Hurlbutt

2005: Benjamin Frandsen, Katherine Heineman, “Ryan” Kwon Joon Chang,
and Matt (Steven) Gibson

2006: Andrew Beck, Joseph Hummel, Mary Kate Hurlbutt, Kevin Mack, Melissa McCauley,
and Nicholas Sparks

2007: Joyce Win Ho, Chelsea Johnson, Gohar Kotcharian, Brian Schmidt, Evan Snyder,
and Keely Uhler

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The Christopher A. Burrows Memorial Scholarship Fund provides a fitting legacy for an exceptional man who died too young.



Community Foundation of the Verdugos Christopher A. Burrows Memorial Scholarship Information

APPLICATION DEADLINE – MONDAY, MARCH 15, 2010

All materials must be postmarked Monday, March 15, 2010 or earlier, or must be submitted to the Community Foundation of the Verdugos office by 5:00 p.m. Monday, March 15, 2010. Do not use registered or certified mail as this may delay the processing of your application.

ELIGIBILITY

The Christopher A. Burrows Memorial Scholarship awards will be given to students who demonstrate a high level of academic and extra-curricular achievement, strength of character, and zest for life. An applicant's need for financial assistance will also be a consideration. Only La Cañada Flintridge, La Crescenta, Montrose or Verdugo City residents attending high school in La Cañada Flintridge or La Crescenta and graduating in June 2010 are eligible.

(Please note that verification of a student's college registration must be submitted before funds will be disbursed.)

APPLICATION INSTRUCTIONS

1. Complete the **APPLICATION FORM**, which includes the **Honors/Activities/Employment Sheet**.
2. Write a **BURROWS SCHOLARSHIP STATEMENT** on a separate piece of paper and enclose it with your application. The Burrows Scholarship Statement is a paragraph that addresses your interest in this particular scholarship and why you believe you would be a worthy recipient. Also, please tell us how this scholarship will make a difference to you financially. (Please refer to the cover letter for scholarship details.)
**** Applications without a Burrows Scholarship Statement will not be considered. ****
3. Submit a **PERSONAL ESSAY** on a separate piece of paper and enclose it with your application. For your Personal Essay, you may choose option A or B:
(A) Submit your favorite College Application Essay that tells about yourself.
OR
(B) Write a Personal Statement. The Personal Statement will enable us to learn what is important to you and what motivates you. Your Statement should discuss your background, your goals, why these goals are important to you, and how and why you believe you will achieve them. Remember, we read your Statement to find out more about you – so please take your time and compose a personal essay. Your essay should be at least 1-2 pages and typed or neatly handwritten.
4. Submit **ACADEMIC TRANSCRIPTS**: The grade transcript must include all of 10th, 11th and first semester of 12th grades and all ACT, SAT I and SAT II scores. Students should also submit transcripts for classes taken at a college, if these grades are not posted on the high school transcript. If your school has not yet recorded your SAT scores on your transcript, then submit a copy of the SAT score report you received at your home.
5. Submit one (1) **ACADEMIC RECOMMENDATION LETTER**: The letter of recommendation may be from a recent instructor or a guidance counselor. Instructors/counselors may either mail their letter directly to the Community Foundation of the Verdugos or instructors may give their letter to the student in a sealed envelope to include with the application.
6. Submit one (1) **EMPLOYER/SUPERVISOR/COACH RECOMMENDATION LETTER**: If you have never been employed, you are still required to complete this obligation. Think about other activities – have you done community service, childcare, assisted at your church, or participated in an organized activity or sport? Ask a supervisor in one of these alternate activities or an employer to write a recommendation letter.
7. **INTERVIEW**: Only qualified applicants with completed files will be considered for a personal interview. It is your responsibility to be sure your application file is complete. If you are selected for an interview, we will contact you by phone or mail in April. All other applicants will be notified of their status by mail. Scholarship winners will be selected from the interview group. **Interviews will be conducted on April 28, 2010.**

Community Foundation of the Verdugos
330 Arden Avenue, Suite 130, Glendale 91203
(818) 241-8040
Email: info@communityfoundationoftheverdugos.org
Website: www.communityfoundationoftheverdugos.org



**Community Foundation of the Verdugos
Christopher A. Burrows Memorial
Scholarship Application**

Application Deadline – Monday, March 15, 2010

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Please read “Application Instructions” before starting this form

Name: _____
(Last, First, Middle Initial)

Cell Phone # : _____ Permanent Telephone #: _____

Permanent Address: _____ Email Address: _____
(All mailings will be sent to permanent address) how often do you check your email? _____

(Street Address)

(City, State, Zip Code)

Your Citizenship Status: US Citizen _____ US Permanent Resident _____ Other _____

Birthdate: _____ Birthplace: _____ Gender: M ___ F ___

Nearest Relative Not Living With You: _____
(Name)

(Address)

(Relationship to you) (City, State, Zip)

Recommendations:
(List the names of 1 Instructor/Counselor and 1 Employer/Supervisor who will be submitting your required recommendations.)

Academic: _____

Employer/Supervisor: _____
(If you have never been employed, see “Application Instructions” sheet for directions)

List all current and past junior high schools and high schools:

Junior High School/Middle School(s)

Dates of Attendance:

Grades 7-8 _____

High School(s)

Dates of Attendance:

Grades 9-12 _____

Have you completed any courses at a college, or are you currently enrolled in any college courses? If yes, please list here.

College Name

Course(s)

Dates of Attendance

How long have you lived in La Cañada, La Crescenta, Montrose or Verdugo City: _____

Colleges to which you have applied, or will apply, in order of preference:

(Please indicate if you have been accepted at any of these colleges.)

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Expected date of college graduation: _____

Proposed major: _____

Proposed career: _____

Housing plans for next school year: Home with parents____ On campus____ Off campus____

CERTIFICATION – YOU MUST READ AND SIGN BELOW: (Application is not valid without signature.)

I certify that all information submitted in the application materials is true and correct. I agree to provide proof of all statements, including citizenship papers or any other documents if requested, and I understand that failure to provide these documents will result in termination of my application.

Date: _____

Applicant's Signature: _____



HIGH SCHOOL TRANSCRIPT REQUEST

Community Foundation of the Verdugos - Christopher A. Burrows Memorial Scholarship

Student Name: _____

To all applicants: Please complete this form and submit it to your **high school** registrar's office. **Transcripts must include all grades from your 10th, 11th and first semester of 12th grade years plus any ACT, SAT I and SAT II scores.** After you submit this form to your high school registrar's office, the registrar will mail your transcript to the Community Foundation of the Verdugos. If your high school has not yet recorded your SAT scores on your transcript, then submit to the Community Foundation of the Verdugos a copy of the SAT score report you received at home.

TO THE REGISTRAR:

Please mail the high school transcript for this student, complete with any and/or all SAT scores to:

**Christopher A. Burrows Memorial Scholarship
Community Foundation of the Verdugos
330 Arden Avenue, Suite 130
Glendale, CA 91203**

**Thank you for your promptness in responding to this request.
The application deadline is Monday, March 15, 2010.**

Student Name: _____ Birthdate: _____

Current grade: Senior

HIGH SCHOOL SENIORS: List the subjects that you are currently taking in the Spring. List correct title and show the level (for instance, 'Spanish 5').

SPRING TERM

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____



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CONFIDENTIAL ACADEMIC RECOMMENDATION

Community Foundation of the Verdugos – Christopher A. Burrows Memorial Scholarship
Please do not double-side, staple or paperclip your recommendation; it complicates photocopying

Name of Applicant: _____

To the Instructor: You have been selected as a reference for the above named applicant. Please take the time necessary to complete this form so that the student and the Christopher A. Burrows Memorial Scholarship Committee will have the benefit of your appraisal.

In what context have you known the applicant? _____

If you were the applicant’s teacher, during which year did you teach the applicant? _____

What subject? _____

Comments:

(1) Explain why you are recommending the applicant for the Christopher A. Burrows Memorial Scholarship. Please refer to the cover letter for scholarship details. Use a separate sheet if you wish.

(2) How does the applicant demonstrate strength of character and zest for life?

Your overall recommendation for this applicant for this award: (Please check one)

- | | |
|--|---|
| <input type="checkbox"/> Very highly recommended | <input type="checkbox"/> Recommended with reservation |
| <input type="checkbox"/> Highly recommended | <input type="checkbox"/> Not recommended |
| <input type="checkbox"/> Recommended | |

Your Signature _____ Date _____

Your Name (print) _____

Your Title _____

Please return this form by Monday, March 15, 2010 to: Community Foundation of the Verdugos
330 Arden Avenue, Suite 130, Glendale, CA 91203

(or place form in a sealed envelope and return it to the applicant)

DEADLINE: Monday, March 15, 2010
(Postmark on Monday, March 15, 2010 is acceptable)



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CONFIDENTIAL EMPLOYER/SUPERVISOR/COACH RECOMMENDATION

Community Foundation of the Verdugos – Christopher A. Burrows Memorial Scholarship
Please do not double-side, staple or paperclip your recommendation; it complicates photocopying

Name of Applicant: _____

To the Employer/Supervisor/Coach: Please take the time necessary to complete this form so that the student and the Christopher A. Burrows Memorial Scholarship Committee will have the benefit of your appraisal.

When was the applicant supervised by you? _____

In what capacity? _____

How long were you in contact with the applicant? _____

What was your relationship to the applicant? (Check all that apply)

Employer Manager Supervisor/Coach Other: _____

Comments:

(1) Explain why you are recommending the applicant for the Christopher A. Burrows Memorial Scholarship. Please refer to the cover letter for scholarship details. Use a separate sheet if you wish.

(2) How does the applicant demonstrate strength of character and zest for life?

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Name of Applicant: _____

Please place check marks at the points which represent your evaluation of the applicant. If you have no fair basis for judgment, please so indicate.

INITIATIVE AND INDUSTRY

- Self starter
- Works with little supervision
- Average initiative
- Requires no direction
- No opportunity to observe

DEPENDABILITY AND INTEGRITY

- Absolutely reliable and trustworthy
- Dependable in most cases
- Average dependability
- No opportunity to observe

WORK HABITS:

- Superior Very good Good Average Below Average

If applicable, would you re-hire this person? Yes No

Your overall recommendation for this applicant for this award: (Please check one)

- Very highly recommended
- Highly recommended
- Recommended
- Recommended with reservation
- Not recommended

Your Signature _____ Date _____

Your Name (print) _____

Organization Name _____

Address _____ Phone _____